

Allergies at Jubilee Primary School

At Jubilee Primary School, we take allergies seriously. We ensure that Medical Care Plans are drawn up and communicated effectively with all relevant stakeholders. This includes Kitchen Staff.

All medicine for pupils with allergies is kept in the pupil's classrooms in a box.

Kitchen Staff are given the Pupils with Allergies Register. This register contains photographs of all pupils with an allergy categorised by their classes.

When there are changes made to the Pupils with Allergies Register, it is updated, and this is communicated by the Inclusion Manager with Kitchen Staff.

During lunchtime service, the Pupils with Allergies Register is kept at the service hatch for when pupils are served their lunch.

Pupils arrive in their classes one at a time, in ascending order of their year groups e.g. from Reception up to Year 6. Pupils with allergies queue with their peers. The Kitchen Staff will be notified which class is coming in.

Pupils in Key Stage 2 will line up in a separate queue, confirming their allergy with the Kitchen Staff member, before receiving their meal.

Kitchen Staff will then look through the Pupils with Allergies Register, ensuring they know what foods the pupil cannot consume. A conversation is had between the pupil and the Kitchen Staff about their allergy.

The pupil will then be offered a range of foods available to eat for that afternoon.

Representative of A2A Catering:

Signed  _____

PRINTED NAME ISMAIL ALIBHAI

Date 5/2/24

Role DIRECTOR

Representative of Jubilee Primary School:

Signed  _____

PRINTED NAME SHAUN ACHARYA

Date 05/02/2024

Role SENCO

Head Teacher: Mrs Norma Hewins

Deputy Head Teacher: Mr Joshua Cardale



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